

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION FORM

Updated: March, 2017

Permit # _____



CONTACT INFORMATION

Applicant's Name		Applicant's Title	
Applicant's Mailing Address		Email Address	
Home Phone #		Business Phone #	

PROPERTY INFORMATION

Subject Property Address: _____

Legal Description: Lot _____ Block _____ Subdivision _____

If not subdivided, Name & No of Survey and Acreage: _____

DESCRIPTION OF REQUEST

Nature of Proposed Construction: ☐ Residential ☐ Commercial

☐ Alteration of a Natural Waterway or Drainage Course ☐ Excavation or Placement of Fill

Description of Proposed Construction: ☐ New Construction ☐ Site-Build ☐ Pre-built

☐ Improvement/Repair Existing Structure Estimated Cost \$ _____

☐ Subdivision (New or Expansion) _____

☐ Grading

☐ Other _____

Area of lowest finished floor of structure _____ sf Foundation Type: ☐ Slab on Grade ☐ Pier, Pole*

*specify enclosure skirting type: ☐ Flexible (aluminum, vinyl) ☐ Rigid (concrete, wood, hardiplank etc)

Rigid skirting requires venting per city ordinance Chapter 39, Section 39.043(4)

AUTHORIZATION

All required application documents and fees have been included with this application. I understand that the City of San Marcos will only accept this application and fees when all required documentation has been provided.

Filing Fee for Single-Family \$29 Technology Fee \$11

Filing Fee for Commercial \$168 Technology Fee \$11 **TOTAL FEE ATTACHED \$** _____

Applicant's Signature: _____ Date: _____

CHECKLIST FOR FLOODPLAIN DEVELOPMENT

Items Required for Complete Submittal		Staff Verification & Comments	
<input type="checkbox"/>	Completed Application for Floodplain Development	<input type="checkbox"/>	
<input type="checkbox"/>	Filing Fee: \$29 for Single Family \$168 for Commercial Technology Fee: \$11	<input type="checkbox"/>	
<input type="checkbox"/>	Digital Copy of final (or proposed final) subdivision plat or metes and bounds	<input type="checkbox"/>	
<input type="checkbox"/>	Vicinity map showing landmarks or appropriate distances	<input type="checkbox"/>	
Additional information, supplemental plans and / or specifications may be required at the request of the Department			

I hereby certify and attest that this application and all required documentation is complete and accurate. I hereby submit this application and attachments for review by the City of San Marcos.

Signed: _____ Date: _____

Print Name: _____

☐ Engineer ☐ Architect/Planner ☐ Surveyor ☐ Owner ☐ Agent